



2016-17 Special Circumstances Request

Return to: Office of Financial Aid
25 Hall Street, Concord, NH 03301
Phone: (603) 513-1392 • Fax: (603) 513-1386
financial.aid@granite.edu
granite.edu/finaid/forms.php

Last Name		First Name	Middle Name	GSC Student ID #
Address			Date of Birth	
City	State	Zip	Phone Number	

This form is used by students and parents who feel that they may have special circumstances which are not reflected in the 2016-17 Free Application for Federal Student Aid (FAFSA). **The 2016-17 FAFSA that I recently completed does not reflect my family's true circumstances for the following reasons. Check all boxes that apply and submit the required documentation.**

Loss of job/change of income for student and/or spouse

- Written explanation of your extenuating circumstances
- Last pay stub for student and spouse (or student and parent if dependent) and documentation of unemployment benefits. If not collecting unemployment provide a letter of separation from the employer.
- Completion of the Statement of Estimated 2016 income
- Job loss/change of income applies to: Student Spouse Parent
- Copy of 2015 Tax Transcript
- Asset Worksheet

Marital Separation/Divorce in family (circle one): yourself / parent

- Most recent pay stub for 2016
- Written explanation of your extenuating circumstance that includes: Date of separation/divorce
- Documentation of separation or divorce (or contact the Office of Financial aid for guidance)
- Completion of the Statement of Estimated 2016 Income
- Independent/Dependent Household Verification worksheet
- Asset Worksheet
- Copy of 2015 Tax Transcript

Medical and/or dental expenses above the standard in 2015

Expenses must be at least 11% of Adjusted Gross Income (AGI) to meet the minimum threshold for consideration. Eligible expenses do not include paid and non-reimbursed dental and health care premiums.

- Receipts for medical/dental expenses paid in 2015
- Written explanation of your extenuating circumstance

Other Extenuating Circumstances

- Written explanation of your extenuating circumstance
- Supporting documentation
- Completion of the Statement of Estimated 2016 Income

All students filing a request must submit the documentation listed above. Additional documentation may be required by the Office of Financial Aid. All decisions are based on the individual circumstance(s) and students are notified through their award letter of a decision. Decisions may not be appealed. **Please sign and date this form in order to attest to the above information.**

Student Signature Date

Parent Signature (if applicable) Date



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Statement of Estimated 2016 Income

Taxable Income

- Wages & Salary
- Student's Wages
- Spouse's Wages (independent married students)
- Father's Wages (dependent students only)
- Mother's Wages (dependent students only)

2016 Estimated Income

Other Taxable Income

- Unemployment Benefits
- 401K Distribution
- IRA or self-funded account distribution
- Interest and dividend income
- Business/farm income
- Alimony
- Pension or annuity
- Severance Pay
- Rental property income
- Investment income
- Other taxable income

List sources: _____

Untaxed Income

- Payments to tax deferred pension and savings plan (i.e., 401(k))
- IRA deductions and payments to self employed SEP, Simple Keogh, etc.
- Child support received for all children. Do not include foster care or adoption payments.
- Tax exempt interest income
- Untaxed portion of IRA distributions.
- Untaxed portions of pensions.
- Housing, food, and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).
- Veterans non-educations benefits, such as Disability, Death Pension or dependency & indemnity.
- Other untaxed income such as worker's compensation, disability, etc

List sources: _____

Please sign and date this form in order to attest to the above information.

Student Signature

Date

Parent Signature (if applicable)

Date

If you would like to speak to someone about your circumstances before submitting, please call the Office of Financial Aid at (603) 513-1392 or send an email to financial.aid@granite.edu